2017-2018

TEXAS Grant Hardship Provision

Office of Student Financial Services
P.O. Box 20036 • Houston, TX 77225
(713) 500-3860 phone • (713) 500-3863 fax
https://www.uth.edu/sfs/

Student ID							

COMPLETE ALL SECTIONS: Please complete this form in blue or black ink and print legibly						
Student Last Name	First Name	Middle Initial	Student ID Number			
Academic Advisor / Dean Name		Anticipated Graduation Date	Program			

Instructions

A student who is *ineligible* for a TEXAS Grant award based on the general requirements may be deemed eligible under a hardship provision. There are restrictions on which eligibility requirements can be granted a hardship as funding is limited.

Hardship Conditions:

Such hardship conditions may include, but are not limited to:

- A severe illness or other debilitating condition that may affect the student's performance;
- An indication that the student is responsible for the care of the sick, injured or needy person and the provision of care if affecting the student's performance;
- Enrolling below ¾ time to complete the student's degree plan.
- Illness or death of family member.

Important Information:

Students enrolled less than 6 Semester Credit Hours (SCH) cannot be considered for a hardship and are not eligible for a TEXAS Grant award. However, in the event of a hardship or for other good cause, a person may be eligible to receive a TEXAS Grant while enrolled for an equivalent of six to nine SCH or if the student's GPA or number of completed hours falls below the Satisfactory Academic Progress (SAP) requirement.

Appeals based solely on financial and/or emotional needs without sufficient documentation will not be approved. Work is <u>not</u> considered a hardship as financial aid is viewed as a supplement to student income in order to help reduce the number of hours the average student would have to work in any given week. It is the responsibility of the student to successfully complete all classes enrolled.

Submitting an appeal does not guarantee the reinstatement of TEXAS Grant eligibility.

Tuition and Fees:

The student should make alternate payment arrangements to cover the cost of tuition and fees.

Submission Requests:

Students have the right to submit a <u>completed TEXAS</u> Grant Hardship Provisions Appeal form <u>and</u> any documentation necessary to substantiate the circumstances of the appeal within <u>10 business days</u> of the student receiving the ineligible determination notice. Appeals submitted after the 10th business day will not be evaluated or effective until the next term. Submissions must be sent to the Office of Student Financial Services.

Review:

All documentation will be reviewed by the Financial Aid Appeals Committee (FAAC) within 14 business days from the date the appeal and documentation was submitted.

Decision:

Students will be notified of the decision by the FAAC via e-mail or letter upon review completion in approximately 4 weeks. All decisions made by the FAAC are final.

Student Completion Checklist:

Completed Appeal form including personal statement detailing the extenuating circumstance(s)
Supporting documentation

	that applies for ALL questions						
I am appealing	for the following semester:	☐ Fall	☐ Spring				
Hardship Cond	dition(s):						
	A severe illness or other debilit	ating condition that	may affect the student's performance;				
	An indication that the student is responsible for the care of the sick, injured or needy person and the provision						
	of care if affecting the student's performance;						
	Enrolling below ¾ time to comp	olete the student's d	legree plan.				
	Illness or death of family memb	per					
	Other:						
_							
	eal & Documentation						
Complete AL	L sections						
Personal State							
•	the <u>specific circumstances</u> that pr I pages as necessary to fully expla	-	naintaining TEXAS Grant eligibility and SAP. Attach as irrcumstances.				
Documentation Provide copies	n: of all documentation relevant to y	our hardship situatio	on, including but not limited to:				
MstDRfa	edical documentation: hospital recudent was unable to perform schoeath certificate, newspaper obitua	cords, doctor statem pol-related activities. Try for immediate fan or, therapist, clergy i student's performan	nents, etc. These documents must specifically indicate the control of the control	ıe			
C. Cert	ification and Signatures <i>(no</i>	electronic signatur	res accepted)				
Signing below of and correct and 1) There is no of 2) Decisions are	certifies that all of the information of that I understand and acknowled guarantee a TEXAS Grant award was made on a case by case basis of this form does not constitute TE	reported is complete ge the following: will be made	WARNING: If you purposely give false or misleading information you may be fined, sent to prison, or both.				

Date

Student Signature